

OGC HAS REVIEWED.

PERSONNEL

Number, General Duties

Legislation Liaison

Procurement Contracts

Covert

LOCATION

Washington only, Trips but no foreign assignments

NEED FOR OFFICE

"House Counsel", similar to other Government agencies

Interpretation, review, drafting

Regulations, Law, Issuances

Covert - Unvouchered funds (§ 10 (b), P. L. 110)

Confidential Funds Regulations

OSS - CIG - CIA (UNV funds)

Responsibility Director-delegation under CFRs

OGC function as GAO counsel

Proof need - AEC funds *example*

DUTIES

General Counsel as top legal advisor

Legislation liaison

Overt and Covert blending

Overt --- Procurement contracts

Claims: 1. Automobile

2. Personal Property

3. Death and Disability (BEC - was
Personnel's responsibility)

2. Powers of Attorney

3. Jury Duty ~~excuses~~ *excuses*

Covert --- Personal Service contracts

Operational Legal advice

(settlement of estates, etc.)

Projects:

1. Subsidy

2. Proprietary

Covert Coordination Committee -

Financial Development.

Seek OGC advice during developement
of projects -- to avoid pitfalls.

Covert Personnel Service Contracts.

v. Independent Contractor
Employee and ~~Individual Contract.~~

Rights, benefits, privileges:

1. Salary

2. Post Differential

3. Allowances (Living Quarters
SAR (Cost-of-living---separation, transfer
post, and special post.)

CFRs (Representation
(Special cost-of-living and Quarters)

4. ~~Travel~~ *Travel*

5. Operational *expenses*

6. Death and Disability

7. Insurance

8. Retirement

9. *Rehabilitation*

10. Leave
 11. Bonus - Profit participation (fairly rare)
 12. Offset
 13. Missing Persons Act
 14. Secrecy
 15. Instructions
- } provisions - mechanical, not substantive

MISCELLANEOUS

Liaison---Tax(BEC-until recently)
GAO, Treasury, etc.)

Patents

Taxes - Briefing tailored to each case before going overseas
(Note: security hazards, inadequate or erroneous briefing. Overcome impression that HQ can handle at any time - resulting ^{casual} attitude toward responsibility.)